**PROFESSIONAL DEVELOPMENT COMMITTEE**

**Meeting Agenda**

**Thursday, March 6, 2025 1:30pm – 3:00pm**

HR Conference Room in Bussman Annex

**Zoom Link:** [**https://santarosa-edu.zoom.us/j/89027983347**](https://santarosa-edu.zoom.us/j/89027983347)

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| TOPIC | TIME |
| Notetaker: Brenda; Facilitator: Alexa  |
| * Approval of Meeting Minutes from February 6th and 20th Meetings
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| * Discussion @ Rooms for PDA Workshops with Javier
* Review of PDA Day Presenter Survey Feedback
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| * Start planning Fall 2025 PDA Day!!!
	+ - 1. Fall PDA will be held on the Santa Rosa Campus
			2. Dr. Garcia will be the Keynote Speaker
			3. Brainstorm for possible Themes (Need to give Dr. Garcia three suggestions)
			4. Start to develop the Call for Proposals
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| * Next Meeting Agenda Items
	+ Meeting Date: April 3, 2025
	+ Facilitator: Management Lead?; Notetaker: TBD
	+ Agenda Items:
		- Website Presence, discuss upgrades
		- Review process of District offerings (Events Calendar/Page)
		- Professional Development Release Time
		- New Flex sign up website
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Committee Function:

1. Organizes the Professional Development Activity Day Program for all employees;
2. Encourages thorough discussions among all District employees regarding professional development needs;
3. Sets professional development goals, both immediate and long range;
4. Collaborates with other committees on Professional Development matters;
~~5. Oversees the flexible calendar program (the “Flex Program”) for the District;
6. When funding is available, reviews professional development projects/funding applications (AB1725 restricted funds for staff development);~~
7. Responds to training needs for critical College Initiatives.

Committee Membership:

Jamie Cook; Stephanie Dirks, Alexa Forrester, Ann Foster, Jessica Harris, Jill Harrison, Robert Holcomb, Megan Napoli, Tammy Sakanashi, Ann Schott, Patsy Young.